

## West Oxfordshire District Council

### Summary Revenue Expenditure 2019/2020 & 2020/2021

2018/2019 Actual £	<u>Expenditure by Service Area</u>	2019/2020 Budget £	2020/2021 Estimate £
	<b>Strategic Director</b>		
329,885	Environmental & Regulatory Services	401,100	519,150
902,721	Business Support Services - HR, Finance	905,100	878,900
1,755,363	Business Support Services - ICT	1,788,859	1,781,900
795,743	Land, Legal & Property	842,981	814,940
699,191	Revenues & Housing Support	1,175,300	1,094,900
655,052	Chief Executive and transformation	74,000	375,680
	<b>Strategic Director</b>		
933,114	Democratic and Committee Services	1,022,900	1,035,500
-3,036,264	Retained Services	-2,594,641	1,335,100
	<b>Strategic Director</b>		
6,146,701	Environmental Services	6,753,691	6,892,516
1,387,951	Leisure & Communities	931,400	546,375
572,689	Planning & Strategic Housing	769,560	688,260
11,142,145	<b>Total Cost of Services</b>	12,070,250	15,963,221

## West Oxfordshire District Council

### Summary Revenue Expenditure 2019/2020 & 2020/2021

2018/2019 Actual £		2019/2020 Budget £	2020/2021 Estimate £
	<u>Expenditure by type</u>		
386,162	Employees	847,000	5,015,380
1,325,630	Premises Related Expenditure	946,550	1,172,050
37,237	Transport Related Expenditure	43,400	34,400
5,376,565	Supplies & Services	3,990,219	4,188,560
17,403,281	Third Party Payments	17,640,093	17,788,890
20,132,584	Transfer Payments	20,707,501	17,983,923
1,234,642	Capital Charges	1,490,400	1,305,100
<hr/> 45,896,100	Total Cost	<hr/> 45,665,163	<hr/> 47,488,303
34,740,393	Income	33,594,913	31,525,082
13,562	Income from Internal Recharges	0	0
<hr/> 11,142,145	<b>Total Cost of Services</b>	<hr/> 12,070,250	<hr/> 15,963,221

## West Oxfordshire District Council

### Summary Revenue Expenditure 2019/2020 & 2020/2021

	2019/2020 Budget £	2020/2021 Estimate £
<b><i>Total Cost of Services</i></b>	<b>12,070,250</b>	<b>15,963,221</b>
Capital Expenditure funded through revenue	540,100	540,100
Capital Financing funded through revenue	275,230	275,230
Impact of capital investment from capital programme	0	269,070
Temporary loans interest	2,500	2,500
Capital charges - depreciation and amortisation reversals	-1,510,800	-1,325,500
NDR surplus allocated to Economic Development	270,000	0
<b><i>Net Operating Expenditure</i></b>	<b>11,647,280</b>	<b>15,724,621</b>
Treasury and Investment Income	-635,820	-727,098
<b><i>Net Expenditure</i></b>	<b>11,011,460</b>	<b>14,997,523</b>
<u>Contributions to/(from):</u>		
General Fund Balance	3,789	4,086
Net contribution to/(from) Earmarked Reserves	-364,600	-4,124,200
<b><i>Balance to be met from Government Grants &amp; Council Tax</i></b>	<b>10,650,649</b>	<b>10,877,409</b>
Transfers to / from (-)Collection Fund	-54,886	-50,000
Transfers to / from (-)Collection Fund - NNDR	-285,399	0
Revenue Support Grant	-77,568	-78,964
New Homes Bonus	-1,763,143	-1,785,038
Rural Services Delivery Grant	-126,956	-126,956
Retained Business Rates (NNDR)	-3,918,889	-4,056,440
Business Rates Pool Distribution	-157,485	0
Grant to Town & Parish Councils (Council Tax Support)	66,005	66,005
<b><i>Net Requirement</i></b>	<b>4,332,328</b>	<b>4,622,491</b>
<b><i>Taxbase</i></b>	<b>43,593.56</b>	<b>44,285.22</b>
<b><i>Council Tax (at Band D)</i></b>	<b>£99.38</b>	<b>£104.38</b>



## Environmental & Regulatory Services

### Summary Revenue Expenditure 2019/20 and 2020/21

<b>2018/19</b>		<b>2019/20</b>	<b>2020/21</b>
<b>Actual</b>		<b>Original</b>	<b>Estimate</b>
<b>£</b>		<b>£</b>	<b>£</b>
-67,715	Building Control	-100,600	-98,900
7,509	Emergency Planning	6,500	6,700
3,034	Operations	20,900	3,000
124,750	Environmental Health & Food Safety	136,400	131,950
266,785	Pollution	290,000	286,850
-45,727	Licensing	1,600	2,650
-45,523	Markets	-61,600	80,700
86,771	Service Management & Support	107,900	106,200
<b>329,885</b>	<b>Net Cost of Service</b>	<b>401,100</b>	<b>519,150</b>

## Environmental & Regulatory Services Summary

### Purpose of Service

The Environmental and Regulatory Services (ERS) group provide many statutory functions as required under legislation.

The principal services provided within the service are:

- ◇ Emergency Planning
- ◇ Environment Enforcement
- ◇ Health & Safety advice
- ◇ Environment Protection
- ◇ Food Safety
- ◇ Licensing
- ◇ Markets
- ◇ Building Control

2018/19 Actual £		2019/20 Original £	2020/21 Estimate £
2,674	Employees	0	1,000
8,524	Premises Related Expenditure	10,500	9,700
476	Transport Related Expenditure	3,100	0
64,811	Supplies & Services	125,500	82,100
986,009	Third Party Payments	1,020,900	1,168,550
0	Transfer Payments	0	0
0	Capital Charges	0	0
<u>1,062,494</u>	<b>Total Cost</b>	<u>1,160,000</u>	<u>1,261,350</u>
732,609	Income	758,900	742,200
<u><b>329,885</b></u>	<b>Net Expenditure</b>	<u><b>401,100</b></u>	<u><b>519,150</b></u>

## Business Support Services - HR, Finance, Procurement

### Summary Revenue Expenditure 2019/20 & 2020/21

<b>2018/19</b>		<b>2019/20</b>	<b>2020/21</b>
<b>Actual</b>		<b>Original</b>	<b>Estimate</b>
<b>£</b>		<b>£</b>	<b>£</b>
327,935	Accountancy	339,300	330,900
233,460	Human Resources and Payroll	261,200	251,500
341,325	Other Support Services	304,600	296,500
<b><u>902,721</u></b>	<b>Net Cost of Service</b>	<b><u>905,100</u></b>	<b><u>878,900</u></b>

## Business Support Services - HR, Finance, Procurement - Summary

### **Purpose of Service**

Business Support Services provides Human Resources, Payroll, Procurement and Financial Services to the Council. These services can be described as support services which support the front line services and the operation of the Council.

2018/19 Actual £		2019/20 Original £	2020/21 Estimate £
7,551	Employees	0	0
0	Premises Related Expenditure	0	0
40	Transport Related Expenditure	100	100
270,274	Supplies & Services	256,200	258,900
660,310	Third Party Payments	702,365	683,465
0	Transfer Payments	0	0
7,503	Capital Charges	17,500	7,500
<u>945,678</u>	<b>Total Cost</b>	<u>976,165</u>	<u>949,965</u>
42,957	Income	71,065	71,065
<u><b>902,721</b></u>	<b>Net Expenditure</b>	<u><b>905,100</b></u>	<u><b>878,900</b></u>



## Business Support Services - ICT & Customer Services - Summary

### Summary Revenue Expenditure 2019/20 & 2020/21

<b>2018/19 Actual £</b>		<b>2019/20 Original £</b>	<b>2020/21 Estimate £</b>
1,146,198	ICT and Business Solutions	1,165,700	1,186,000
475,210	Customer Services	485,300	461,400
133,956	Tourist/Visitor Information Centres	137,859	134,500
<b><u>1,755,363</u></b>	<b>Net Cost of Service</b>	<b><u>1,788,859</u></b>	<b><u>1,781,900</u></b>

## Business Support Services - ICT & Customer Services - Summary

### Purpose of Service

The service group includes:

The resource provided by Business Support Services support the front line services and the operation of the Council. This includes the provision of the Council's ICT infrastructure and associated services. In addition, the group includes the provision of the visitor information centres.

The major service provided are:

- Information systems (ICT)
- Business solutions
- Customer Services
- GIS Mapping
- Visitor information centres

2018/19 Actual £		2019/20 Original £	2020/21 Estimate £
2,004	Employees	0	0
7,065	Premises Related Expenditure	15,900	16,100
3,156	Transport Related Expenditure	0	0
1,040,451	Supplies & Services	402,100	430,600
1,899,614	Third Party Payments	1,998,082	1,968,423
0	Transfer Payments	0	0
177,068	Capital Charges	166,900	186,900
3,129,359	Total Cost	<u>2,582,982</u>	<u>2,602,023</u>
1,373,997	Income	794,123	820,123
<u><b>1,755,363</b></u>	<b>Net Expenditure</b>	<u><b>1,788,859</b></u>	<u><b>1,781,900</b></u>

## Land, Legal and Property

### Summary Revenue Expenditure 2019/20 & 2020/21

<b>2018/19 Actual £</b>		<b>2019/20 Original £</b>	<b>2020/21 Estimate £</b>
709,443	Property Services	732,181	731,240
215,613	Legal Services	266,200	244,300
-129,314	Local Land Charges	-155,400	-160,600
<b><u>795,743</u></b>	<b>Net Cost of Service</b>	<b><u>842,981</u></b>	<b><u>814,940</u></b>

## Land, Legal & Property - Summary

### Purpose of Service

The Land, Legal & Property service oversees the Council's assets, from its investment properties, operational buildings and oversight of its other assets. In addition, the service includes the Council's Legal Service and Local Land Charges functions.

2018/19 Actual £		2019/20 Original £	2020/21 Estimate £
43,043	Employees	74,000	106,100
472,061	Premises Related Expenditure	439,850	445,150
2,241	Transport Related Expenditure	7,700	7,700
280,542	Supplies & Services	270,200	274,300
454,279	Third Party Payments	493,821	487,780
0	Transfer Payments	0	0
107,705	Capital Charges	106,800	106,800
<u>1,359,872</u>	Total Cost	<u>1,392,371</u>	<u>1,427,830</u>
564,129	Income	549,390	612,890
<u><b>795,743</b></u>	<b>Net Expenditure</b>	<u><b>842,981</b></u>	<u><b>814,940</b></u>

## Revenues and Housing Support

### Summary Revenue Expenditure 2019/20 & 2020/21

<b>2018/19 Actual £</b>		<b>2019/20 Original £</b>	<b>2020/21 Estimate £</b>
<b>Housing Support Services</b>			
54,570	Homelessness	380,500	382,200
4,267	Private Sector Housing	23,600	20,300
<b>Revenues &amp; Benefits</b>			
194,758	Local Tax Collection	335,900	289,900
445,596	Rent Allowances	435,300	402,500
<b><u>699,191</u></b>	<b>Net Cost of Service</b>	<b><u>1,175,300</u></b>	<b><u>1,094,900</u></b>

## Revenues and Housing Support Summary

### Purpose of Service

The Revenues & Housing Support service covers all of the Council Tax and Housing Benefit services, as well as the range of Housing Support Services provided by the Council.

The primary functions are:

- Homelessness
- Private Housing Grant
- Disable Facilities Support
- Revenue and Benefit
- Local Tax collection

2018/19 Actual £		2019/20 Original £	2020/21 Estimate £
21,020	Employees	0	0
22,600	Premises Related Expenditure	0	0
11,967	Transport Related Expenditure	1,900	1,900
737,349	Supplies & Services	446,300	446,300
1,344,881	Third Party Payments	1,455,900	1,359,500
20,132,236	Transfer Payments	20,707,501	17,983,923
0	Support Services	0	0
6,532	Capital Charges	6,500	22,500
<b>22,276,586</b>	<b>Total Cost</b>	<b>22,618,101</b>	<b>19,814,123</b>
21,577,395	Income	21,442,801	18,719,223
<b>699,191</b>	<b>Net Expenditure</b>	<b>1,175,300</b>	<b>1,094,900</b>

## Chief Executives and Transformation

### Summary Revenue Expenditure 2019/20 & 2020/21

<b>2018/19 Actual £</b>		<b>2019/20 Original £</b>	<b>2020/21 Estimate £</b>
125,919	Chief Executive	139,600	241,280
529,132	2020 Vision and Transformation	-65,600	134,400
<b><u>655,052</u></b>	<b>Net Cost of Service</b>	<b><u>74,000</u></b>	<b><u>375,680</u></b>

## Partnership Managing Director and Transformation

### **Purpose of Service**

The service represents the cost to the Council of the Chief Executive and the 2020 Partnership/Transformation programme.

<b>2018/19 Actual £</b>		<b>2019/20 Original £</b>	<b>2020/21 Estimate £</b>
0	Employees	0	103,380
0	Premises Related Expenditure	0	0
2,971	Transport Related Expenditure	800	800
9,916	Supplies & Services	8,500	8,500
1,370,698	Third Party Payments	554,508	830,208
0	Transfer Payments	0	0
0	Capital Charges	0	0
<b>1,383,585</b>	<b>Total Cost</b>	<b>563,808</b>	<b>942,888</b>
728,533	Income	489,808	567,208
<b>655,052</b>	<b>Net Expenditure</b>	<b>74,000</b>	<b>375,680</b>



## Democratic and Committee Services

### Summary Revenue Expenditure 2019/20 & 2020/21

<b>2018/19</b>		<b>2019/20</b>	<b>2020/21</b>
<b>Actual</b>		<b>Original</b>	<b>Estimate</b>
<b>£</b>		<b>£</b>	<b>£</b>
300,960	Administration	323,900	327,200
135,128	Elections	135,300	135,300
119,742	Representing Local Interests	157,400	157,400
377,284	Support to Elected Bodies	406,300	415,600
<b><u>933,114</u></b>	<b>Net Cost of Service</b>	<b><u>1,022,900</u></b>	<b><u>1,035,500</u></b>

## Democratic Services - Summary

### Purpose of Service

Democratic and Committee Services comprise the range of services which support the elected bodies (Members of the Council), representing local interests, elections and administration functions of the authority.

2018/19 Actual £		2019/20 Original £	2020/21 Estimate £
115,182	Employees	88,700	90,800
6,059	Premises Related Expenditure	0	0
10,986	Transport Related Expenditure	15,400	15,400
616,005	Supplies & Services	706,300	715,300
259,893	Third Party Payments	272,708	274,208
0	Capital Charges	0	0
<u>1,008,125</u>	Total Cost	<u>1,083,108</u>	<u>1,095,708</u>
75,011	Income	60,208	60,208
<u><b>933,114</b></u>	<b>Net Expenditure</b>	<u><b>1,022,900</b></u>	<u><b>1,035,500</b></u>

## Retained Services

### Summary Revenue Expenditure 2019/20 & 2020/21

2018/19 Actual £		2019/20 Original £	2020/21 Estimate £
68,622	Corporate Policy-Making	70,600	71,000
105,970	Corporate Finance	124,959	125,900
28,082	Treasury Management	25,200	25,200
57,690	Audit Fee	57,000	57,000
87,239	Bank Charges	69,200	69,200
43,591	Non Distributed Costs	479,100	4,599,100
-2,779	Fairs	-4,000	-4,000
715	Housing Loans	-700	-700
-3,026,784	Investment Properties	-3,161,200	-3,208,000
-410,758	Industrial Units	-284,400	-428,800
12,147	Press and Publicity	29,600	29,200
<b><u><u>-3,036,264</u></u></b>	<b>Net Cost of Service</b>	<b><u><u>-2,594,641</u></u></b>	<b><u><u>1,335,100</u></u></b>

## Retained Services - Summary

### Purpose of Service

The Retained Services grouping comprises the corporate policy making, development functions and external audit costs and other corporate costs of the Council. The group also includes a small number of other trading services.

The budget for 2020/21 includes a one-off additional contribution to the Local Government Pension Scheme of £4,000,000. The contribution is represented in the 'employees' figure shown below.

2018/19 Actual £		2019/20 Original £	2020/21 Estimate £
43,591	Employees	479,100	4,599,100
307,833	Premises Related Expenditure	199,000	270,700
397	Transport Related Expenditure	1,000	1,000
284,932	Supplies & Services	298,559	365,600
178,265	Third Party Payments	162,800	163,700
0	Transfer Payments	0	0
0	Capital Charges	144,400	0
<u>815,019</u>	<b>Total Cost</b>	<u>1,284,859</u>	<u>5,400,100</u>
3,851,283	Income	3,879,500	4,065,000
<u><b>-3,036,264</b></u>	<b>Net Expenditure</b>	<u><b>-2,594,641</b></u>	<u><b>1,335,100</b></u>

## Environmental Services

### Summary Revenue Expenditure 2019/20 & 2020/21

2018/19 Actual £		2019/20 Original £	2020/21 Estimate £
17,332	Policy Initiatives - Shopmobility	20,800	20,900
1,499	Public Health Sewerage	3,000	3,000
114,080	Animal Control	122,700	2,700
180,868	Public Conveniences	174,000	173,400
135,768	Car Parking	249,400	198,500
134,790	Flood Defence & Land Drainage	138,300	139,000
3,826,747	Waste Collection & Recycling	4,067,591	4,367,391
86,038	Trade Waste	154,400	85,500
1,082,517	Environmental Cleaning	1,144,800	1,038,800
61,609	Service Strategy & Regulation	98,300	98,600
52,407	Service Management & Support Service	66,700	320,400
453,047	Landscape Maintenance	513,700	444,325
<b><u>6,146,701</u></b>	<b>Net Cost of Service</b>	<b><u>6,753,691</u></b>	<b><u>6,892,516</u></b>

## Environmental Services Summary

### Purpose of Service

The Council's environmental services include:

- ◇ The Ubico waste collection, recycling, grounds maintenance and street cleaning contract
- ◇ Environmental health sewerage
- ◇ Flood defence and land drainage
- ◇ Car Park Management
- ◇ Climate change and carbon management projects

2018/19 Actual £		2019/20 Original £	2020/21 Estimate £
405	Employees	0	0
457,320	Premises Related Expenditure	245,000	393,400
2,749	Transport Related Expenditure	2,900	2,300
1,249,562	Supplies & Services	818,200	854,000
7,924,502	Third Party Payments	8,529,531	8,464,756
0	Transfer Payments	0	0
319,148	Capital Charges	513,000	443,700
<u>9,953,687</u>	<b>Total Cost</b>	<u>10,108,631</u>	<u>10,158,156</u>
3,806,985	Income	3,354,940	3,265,640
<u><b>6,146,701</b></u>	<b>Net Expenditure</b>	<u><b>6,753,691</b></u>	<u><b>6,892,516</b></u>

## Leisure and Communities

### Summary Revenue Expenditure 2019/20 & 2020/21

2018/19 Actual £		2019/20 Original £	2020/21 Estimate £
75,565	CCTV	118,200	122,400
164,449	Community Planning	134,100	134,400
18,387	Community Safety	46,500	161,600
572,997	Leisure Contract Management	-17,600	-513,425
87,648	Culture & Heritage	98,400	97,400
93,989	Performance Review	100,500	101,000
112,459	Recreation, Sports & Leisure	173,300	169,200
90,603	Service Strategy & Regulation	87,800	85,200
171,854	Tourism Strategy Development	190,200	188,600
<b><u>1,387,951</u></b>	<b>Net Cost of Service</b>	<b><u>931,400</u></b>	<b><u>546,375</u></b>

## Leisure and Communities Services - Summary

### **Purpose of Service**

Leisure and Communities comprises a wide range of functions including health and wellbeing, young people sport and leisure development, leisure facilities, play, countryside, tourism, community safety, corporate planning and community planning.

It also encompasses responsibilities as client for monitoring the contract to manage West Oxfordshire's Leisure Facilities currently managed under contract by GLL (Greenwich Leisure Ltd) and grant schemes to assist in the improvement of village halls, and grants for sports, heritage or arts projects are also administered under this service heading.

2018/19 Actual £		2019/20 Original £	2020/21 Estimate £
0	Employees	0	0
43,585	Premises Related Expenditure	36,300	37,000
452	Transport Related Expenditure	900	900
289,748	Supplies & Services	292,500	407,500
845,640	Third Party Payments	844,800	835,600
348	Transfer Payments	0	0
607,847	Capital Charges	526,500	528,900
<u>1,787,620</u>	Total Cost	<u>1,701,000</u>	<u>1,809,900</u>
399,669	Income	769,600	1,263,525
<u><b>1,387,951</b></u>	<b>Net Expenditure</b>	<u><b>931,400</b></u>	<u><b>546,375</b></u>



## Planning and Strategic Housing

### Summary Revenue Expenditure 2019/20 & 2020/21

<b>2018/19 Actual £</b>		<b>2019/20 Original £</b>	<b>2020/21 Estimate £</b>
-433,060	Development Control	-134,400	-192,700
170,177	Environmental Initiatives	175,460	176,060
617,394	Structure & Local Planning	417,000	392,700
189,515	Service Strategy & Regulation	165,900	166,300
28,664	Enabling Housing	145,600	145,900
<b><u>572,689</u></b>	<b>Net Cost of Service</b>	<b><u>769,560</u></b>	<b><u>688,260</u></b>

## Planning and Strategic Housing - Summary

### **Purpose of Service**

Planning Services comprise the full range of statutory functions administered under the provisions of the Town and Country Planning Act 1990 (as amended).

<b>2018/19 Actual £</b>		<b>2019/20 Original £</b>	<b>2020/21 Estimate £</b>
150,691	Employees	205,200	115,000
584	Premises Related Expenditure	0	0
1,802	Transport Related Expenditure	9,600	4,300
532,975	Supplies & Services	365,860	345,460
1,479,188	Third Party Payments	1,604,678	1,552,700
0	Transfer Payments	0	0
8,838	Capital Charges	8,800	8,800
<b>2,174,077</b>	<b>Total Cost</b>	<b>2,194,138</b>	<b>2,026,260</b>
1,601,387	External Income	1,424,578	1,338,000
0	Income from Internal Recharges	0	0
<b>572,689</b>	<b>Net Expenditure</b>	<b>769,560</b>	<b>688,260</b>

# West Oxfordshire District Council

## Fees and Charges

2020/2021

## Planning Services

Appendix A

	2019/2020 Basic Charge £ p	2020/2021 Basic Charge £ p	VAT £ p	2020/2021 Total charge £ p	VAT Status
<b>General Administration</b>					
Access to Information/Inspection of Background Documents					
a Charge per document (after Committee date)	0.60	0.65	-	0.65	Non Business
b Where documents are listed under a general description (after Committee date)	5.70	5.85	-	5.85	Non Business
c During 5 days prior to Committee date only					
<i>Note: Members of the public may only inspect background documents 3 days prior to Committee date or thereafter.</i>					
<b>Administration Charge for Services Rendered</b>					
Minutes/Agendas Per Annum	30 percent	30 percent		30 % + VAT	Standard
Single Agenda	182.40	186.95	37.39	224.34	Standard
	4.80	4.90	0.98	5.88	Standard
Parish/Town Councils Per Annum	19.90	20.40	4.08	24.48	Standard
Libraries				Free	
<b>Dyeline Prints (Any type, with due regard to copyright restrictions)</b>					
A2 Size	7.55	7.75	1.55	9.30	Standard
A1 Size	9.50	9.75	1.95	11.70	Standard
From Paper Roll Larger than A1 Size	12.20	12.50	2.50	14.99	Standard
<b>Photocopying - (per sheet)</b>					
A4 size and foolscap	0.15	0.15	0.03	0.18	Standard
A3 size	0.15	0.15	0.03	0.18	Standard
A4 & A3 Colour Copies	0.30	0.30	0.06	0.36	Standard
Local Plan	61.80	20.00	-	20.00	Zero-rated

## Planning Services

Appendix B

	2019/2020		2020/2021		2020/2021		
	Basic Charge £ p	Basic Charge £ p	Basic Charge £ p	Basic Charge £ p	VAT £ p	Total Charge £ p	VAT Status
<b>Planning Applications – Maps</b>							
Up to 6 maps (one charge for the set):							
1:500 scale* plus admin fee #	3.90 10.40	4.00 10.65	- 2.13	4.00 12.78	- 2.13	4.00 12.78	Zero rated Standard
1:1250 scale* plus admin fee #	13.80 10.10	14.15 10.35	- 2.07	14.15 12.42	- 2.07	14.15 12.42	Zero rated Standard
1:2500 scale* plus admin fee #	57.20 10.40	58.65 10.65	- 2.13	58.65 12.78	- 2.13	58.65 12.78	Zero rated Standard
*All maps are provided by the National maps Centre and are subject to change if the O.S. increase their fees # Only one admin fee is charged regardless of the number of maps purchased.							
<b>Planning Applications - Weekly Press Lists</b>							
	174.30	178.65	35.73	214.38			Standard
<b>Planning Decision Notices</b>							
Notice requested	10.40	10.65	2.13	12.78			Standard
<b>Section 52 Agreement</b>							
Per copy of Agreement	19.00	19.50	3.90	23.39			Standard
<b>Section 106 Agreements</b>							
Per copy of Agreement	16.80	17.20	3.44	20.64			Standard
Compilation of Agreement. Minimum charge increased at Officer's discretion							
<b>Tree Preservation Orders</b>							
Per copy of order	16.30	16.70	3.34	20.04			Standard
<b>Valuation Fee</b>							
	At Cost		-	At Cost			Standard

Planning application fees are set by central government. Use this link to CLG planning portal. [http://ecab.planningportal.co.uk/uploads/english\\_application\\_fees.pdf](http://ecab.planningportal.co.uk/uploads/english_application_fees.pdf)  
 please note these fees will rise by 20% from 17th January 2018

## Planning Services

Appendix B

	2019/2020 Basic Charge £ p	2020/2021 Basic Charge £ p	VAT £ p	2020/2021 Total Charge £ p	VAT Status
<b>Local Search Fees</b>					
Con29 only	122.66	144.20	25.02	150.14	Standard
Each additional enquiry (own questions)	19.28	20.45	4.09	24.54	Standard
Each extra parcel of land (no VAT applied of LLC1 only)	20.60	21.85	4.37	26.22	Standard
Each optional standard question, except question 4, 5 and 22	16.01	17.00	3.40	20.40	Standard
Each optional standard question 4	21.42	22.75	4.55	27.30	Standard
Each optional standard question 5	19.28	20.45	4.09	24.54	Standard
LLC1 search only	12.80	13.60	-	13.60	Non Business

**Local Search fees from 1/1/17 are subject to Standard Rated VAT**

Pre Application Planning Advice

Service	Written Advice	Meeting & Written Advice
1-2 dwellings less than 0.5ha (outline) less than 500m <sup>2</sup> floorspace Change of use	£166 + VAT	£332 + VAT Meeting up to 1 hour Each additional meeting £166 per hour
3-14 dwellings 0.5-0.99ha (outline) 500-999m <sup>2</sup> floorspace	£332 + VAT	£665 + VAT Meeting up to 1 hour Each additional meeting £166 per hour
15-100 dwellings 1-3.0 ha (outline) 1000-2999m <sup>2</sup> floorspace	£665 + VAT	£1329 + VAT Meeting(s) up to 2 hours Each additional meeting £173 per hour
More than 100 dwellings or 3.0ha (outline) or 3000m <sup>2</sup> floorspace	£1329 + VAT	£2660 + VAT Meeting(s) up to 3 hours Each additional meeting £166 per hour
Strategic Development sites.	N/A	Meetings held in the context of an emerging Development Plan as an intrinsic part of the decision as to whether to allocate the site or not will be free. At the point detailed site/design matters are discussed a fee of £2719 + VAT is payable to cover a further 3 hours of meetings. Each additional meeting £166 per hour.
Design Supplement.	£55 + VAT	For all non-listed Building enquiries where a design input is required before a response can be made. This <b>does not</b> apply to enquiries relating solely to applications for listed building consent.
Advertisement Consent.	£166 + VAT	£221 + VAT
Informal quick responses.	N/A	An e-mail description of the proposals along with payment of the £ 28 fee will be required. An informal response will be given by phone or e-mail within 3 working days of receipt. No meetings/ letters will be produced.
Season Ticket.	N/A	Regular developers, agents or landowners may wish to negotiate a "season ticket", where, upon payment of an up front fee to cover the estimated cost of enquiries likely to be made during the coming year the need to complete the forms and payments for each enquiry can be avoided NB if the estimate is materially exceeded subsequent meetings will be charged at the standard rates above.
Solicitor/agent letters requiring confirmation that conditions have been discharged or satisfied.	£166 + VAT	N/A

## Resources

Appendix B

	2019/2020 Basic Charge £ p	2020/2021 Basic Charge £ p	2020/2021 Total Charge £ p	VAT £ p	VAT Status
<b>Administration</b>					
Freedom of Information enquiries (charge per hr for search costs over the £450 'Appropriate Limit' )	25.00	25.00	25.00	-	Non Business
Freedom of Information photocopying - per sheet	0.14	0.14	0.17	0.03	Standard
<b>Summons Costs - Council Tax/NNDR</b>					
Council Tax - Summons on application for Liability Order	65.00	65.00	65.00	-	Non Business
Council Tax - Costs of Liability Order hearing	45.00	45.00	45.00	-	Non Business
NNDR - Summons on application for Liability Order	75.00	75.00	75.00	-	Non Business
NNDR - Costs of Liability Order hearing	45.00	45.00	45.00	-	Non Business
* As approved by the Magistrates Court					
<b>Miscellaneous properties</b>					
Garage rents	10.60	12.00	14.40	2.40	Standard



## Community Safety & Licensing

Appendix B

All the highlighted areas are subjected reviewing seperately by ERS.

	2019/2020 Basic Charge £ p	2020/2021 Basic Charge £ p	VAT £ p	2020/2021 Total Charge £ p	VAT Status
<b>Licences</b>					
Scrap Metal Licence (Site or Collector )	532.55	543.20	-	543.20	Non Business
Renewal (Site or collection)	532.55	543.20	-	543.20	Non Business
Variation (including change of site Manager)	58.81	60.00	-	60.00	Non Business
Variation (other)	44.38	45.30	-	45.30	Non Business
<b>Sex Establishments</b>					
Grant of Annual Licence	962.22	981.45	-	981.45	Non Business
<b>Rents &amp; Hired Facilities</b>					
<b>Street Trading:</b>					
Grant of Annual Consent					
Witney & Chipping Norton	2,623.87	2,676.35	-	2,676.35	Non Business
Carterton, Eynsham & Woodstock	1,754.19	1,789.25	-	1,789.25	Non Business
Grant of 3 month Consent					
Witney & Chipping Norton	781.99	797.65	-	797.65	Non Business
Carterton, Eynsham & Woodstock	563.09	574.35	-	574.35	Non Business
Grant of daily consent					
Witney & Chipping Norton	60.93	62.15	-	62.15	Non Business
Carterton, Eynsham & Woodstock	60.93	62.15	-	62.15	Non Business
Charitable/Community Applications	25.58	26.10	-	26.10	Non Business
<b>Markets:</b>					
Chipping Norton					
per day per 10' frontage or pro-rata	21.33	21.75	-	21.75	Exempt
per day casual	29.69	30.30	-	30.30	Exempt
plus per canopy, per pitch, per day	3.14	3.20	-	3.20	Exempt
Witney					
per day per 10' frontage or pro-rata	22.27	22.70	-	22.70	Exempt
per day casual	30.16	30.75	-	30.75	Exempt
plus per canopy, per pitch, per day	3.14	3.20	-	3.20	Exempt
Farmers Market - per site	332.75	339.40	-	339.40	Exempt
<b>Fairs</b>					
Chipping Norton Mop Fair	5,000.00	5,125.00	-	5,125.00	Exempt
Woodstock Fair	2,500.00	2,565.00	-	2,565.00	Exempt

## Community Safety & Licensing

Appendix B

All the highlighted areas are subjected reviewing seperately by ERS.

### Premises Licences

\*Events that exceed 5,000 people will be liable for an additional fee to be charged on an application for a premises licence authorising the event.

Number of people	2019/2020		2020/2021		VAT	2020/2021 Total Charge £ p	VAT Status
	Basic Charge £ p		Basic Charge £ p				
5,000-9,999	1,000.00	-	1,000.00	-	-	1,000.00	Non Business
10,000-14,999	2,000.00	-	2,000.00	-	-	2,000.00	Non Business
15,000-19,999	4,000.00	-	4,000.00	-	-	4,000.00	Non Business
20,000-29,999	8,000.00	-	8,000.00	-	-	8,000.00	Non Business
30,000-39,999	16,000.00	-	16,000.00	-	-	16,000.00	Non Business
40,000-49,999	24,000.00	-	24,000.00	-	-	24,000.00	Non Business
50,000-59,999	32,000.00	-	32,000.00	-	-	32,000.00	Non Business
60,000-69,999	40,000.00	-	40,000.00	-	-	40,000.00	Non Business
70,000-79,999	48,000.00	-	48,000.00	-	-	48,000.00	Non Business
80,000-89,999	56,000.00	-	56,000.00	-	-	56,000.00	Non Business
90,000 and over	64,000.00	-	64,000.00	-	-	64,000.00	Non Business

Note: Fees are determined by Government

## Community Safety & Licensing (Licensing Act 2003)

All the highlighted areas are subjected reviewing seperately by ERS.

Appendix B

Premises Licences	2019/2020		2020/2021		VAT		2020/2021		VAT Status
	Basic Charge £ p		Basic Charge £ p		£ p		Total Charge £ p		
Fees relating to applications for premises licences, club premises certificates, variations, (but not changes of name and address etc or changes of designated premises supervisor) the conversion of existing licences, and conversion/variations should be graduated using five bands as shown:	BAND A	100.00		100.00	-		100.00		Non Business
	BAND B	190.00		190.00	-		190.00		Non Business
	BAND C	315.00		315.00	-		315.00		Non Business
	BAND D	450.00		450.00	-		450.00		Non Business
	BAND E	635.00		635.00	-		635.00		Non Business
The annual charges payable by those holding licences and club premises certificates:	BAND A	70.00		70.00	-		70.00		Non Business
	BAND B	180.00		180.00	-		180.00		Non Business
	BAND C	295.00		295.00	-		295.00		Non Business
	BAND D	320.00		320.00	-		320.00		Non Business
	BAND E	350.00		350.00	-		350.00		Non Business
Particular types of premises which do not have non-domestic rateable values would be allocated to Band A	BAND A								Non Business
	BAND B								Non Business
	BAND C								Non Business
	BAND D								Non Business
	BAND E								Non Business
The various non-domestic rateable values should be allocated to bands in the following way: Note: *Non-Domestic rateable value	BAND A							*£0-£4,300	Non Business
	BAND B							*£4,301-£33,000	Non Business
	BAND C							*£33,001-£87,000	Non Business
	BAND D							*£87,001-£125,000	Non Business
	BAND E							*£125,001 and over	Non Business
*No fee or annual charge would be payable by church halls, chapel halls or other premises of a similar nature and village halls, parish and community halls or other premises of a similar									Non Business
Temporary Events Notice		21.00		21.00	-		21.00		Non Business
Personal Licence		37.00		37.00	-		37.00		Non Business
Minor Variations procedure		89.00		89.00	-		89.00		Non Business
Note: Fees determined by Government									

## Community Safety & Licensing (Licensing Act 2003)

Appendix B

All the highlighted areas are subjected reviewing seperately by ERS.

Miscellaneous Fees	2019/2020	2020/2021	VAT	2020/2021	VAT Status
	Basic Charge £ p	Basic Charge £ p	£ p	Total Charge £ p	
Application for a grant or renewal of personal licence	37.00	37.00	-	37.00	Non Business
Temporary event notices	21.00	21.00	-	21.00	Non Business
Theft, loss etc of premises licence or summary	10.50	10.50	-	10.50	Non Business
Application for a provisional statement where premises being built, etc	195.00	195.00	-	195.00	Non Business
Notification of change of name or address	10.50	10.50	-	10.50	Non Business
Application to vary to specify individual as premises supervisor	23.00	23.00	-	23.00	Non Business
Application for transfer of premises licence	23.00	23.00	-	23.00	Non Business
Interim authority notice following death etc. of licence holder	23.00	23.00	-	23.00	Non Business
Theft, loss etc of certificate or summary	10.50	10.50	-	10.50	Non Business
Notification of change of name or alteration of club rules	10.50	10.50	-	10.50	Non Business
Change of relevant registered address of club	10.50	10.50	-	10.50	Non Business
Theft, loss etc of temporary event notice	10.50	10.50	-	10.50	Non Business
Theft, loss etc of personal licence	10.50	10.50	-	10.50	Non Business
Duty to notify change of name or address	10.50	10.50	-	10.50	Non Business
Right of freeholder etc to be notified of licensing matters	21.00	21.00	-	21.00	Non Business
Note: Fees determined by Government					
Gambling:					
Application for new premises licence	427.83	427.83	-	427.83	Non Business
Application to vary a premises licence	427.83	427.83	-	427.83	Non Business
Application to transfer a licence	95.72	95.72	-	95.72	Non Business
Application for the reinstatement of a premises licence	191.39	191.39	-	191.39	Non Business
Application for a provisional statement	427.83	427.83	-	427.83	Non Business
Application for a premises licence which already has a provisional statement	78.80	78.80	-	78.80	Non Business
Fee to notify of change of address	28.12	28.12	-	28.12	Non Business
Annual premises fee	168.89	168.89	-	168.89	Non Business
Large Event - Environmental Health noise monitoring: Charge per hour, minimum 1 hour	66.91	68.25	13.65	81.90	Standard

## Community Safety & Licensing

Appendix B

All the highlighted areas are subjected reviewing seperately by ERS.

	2019/2020		2020/2021		VAT		2020/2021		VAT Status
	Basic Charge	£ p	Basic Charge	£ p	£	p	Total Charge	£ p	
<b>Taxi Licences</b>									
Driver's licence (Dual and Private) (new application)	246.00		246.00		-		246.00		Non Business
Driver's licence (Dual and Private) (renewal)	180.00		180.00		-		180.00		Non Business
Knowledge Test (Dual and Private)	75.00		75.00		-		75.00		Non Business
Vehicle licence (Hackney Carriage and Private Hire) (new)	246.00		246.00		-		246.00		Non Business
Vehicle licence (Hackney Carriage and Private Hire) (renewal)	180.00		180.00		-		180.00		Non Business
Private Hire operator licence (new and renewal) one year	100.00		100.00		-		100.00		Non Business
Private Hire operator licence (new and renewal) five year	400.00		400.00		-		400.00		Non Business
Disclosure and Barring Service check	54.69		54.69		-		54.69		Non Business
Fee to convert from Private Hire to Dual Driver (excluding knowledge test fee)	53.00		53.00		-		53.00		Non Business
Replacement driver's badge	28.00		28.00		-		28.00		Non Business
Transfer of vehicle licence to another vehicle (1 year)	180.00		180.00		-		180.00		Non Business
Transfer of vehicle licence to another vehicle (remainder of plate)	86.00		86.00		-		86.00		Non Business
Temporary vehicle licence (insurance company)	246.00		246.00		-		246.00		Non Business
Change of vehicle registration number	86.00		86.00		-		86.00		Non Business
Replacement external plate	33.00		33.00		-		33.00		Non Business
Replacement internal plate	28.00		28.00		-		28.00		Non Business
Replacement bracket	10.00		10.00		-		10.00		Non Business
<b>Other Licences</b>									
Small Society Lotteries									
Registration	40.00		40.00		-		40.00		Non Business
Annual Renewal	20.00		20.00		-		20.00		Non Business
Street Collections	No Charge		No Charge		-		No Charge		Non Business
House to House Collections	No Charge		No Charge		-		No Charge		Non Business

Note: These charges are set by the gaming committee thus are not subject to change

## Environmental Services

Appendix B

All the highlighted areas are subjected reviewing seperately by ERS.

	2019/2020		2020/2021		VAT		2020/2021		VAT Status
	Basic Charge		Basic Charge		£ p		Total Charge		
	£	p	£	p	£	p	£	p	
<b>Licences:</b>									
Animal Boarding Establishment (1 - 3 years)									
Dog Boarding - > 50 animals - new / renewal	265.00		265.00		-		265.00		Non Business
Dog Boarding - < 50 animals - new / renewal	220.00		220.00		-		220.00		Non Business
Cat Boarding - > 50 animals - new / renewal	265.00		265.00		-		265.00		Non Business
Cat Boarding - < 50 animals - new / renewal	220.00		220.00		-		220.00		Non Business
Home - new / renewal	220.00		220.00		-		220.00		Non Business
Breeding of Dogs (1 - 3 years + annual inspection)									
Dog breeding plus veterinary fee - new / renewal	265.00		265.00		-		265.00		Non Business
Riding Establishments (1 - 3 years + annual inspection)									
Horse riding establishment plus veterinary fee - new/renewal	265.00		265.00		-		265.00		Non Business
Dog Daycare (1 - 3 years)									
Dog Daycare - >50 animals - new / renewal	265.00		265.00		-		265.00		Non Business
Dog Daycare - <50 animals - new / renewal	220.00		220.00		-		220.00		Non Business
Zoos & Dangerous Animals									
Dangerous wild animals act - new plus veterinary fee (2 year)	325.00		325.00		-		325.00		Non Business
Dangerous wild animals act - renewal plus veterinary fee (2 years)	285.00		285.00		-		285.00		Non Business
Zoos with dispensation- new plus veterinary fee (4 years)	1,125.00		1,125.00		-		1,125.00		Non Business
Zoos with dispensation- renewal plus veterinary fee (6 years)	1,525.00		1,525.00		-		1,525.00		Non Business
Zoos without dispensation - new plus veterinary fee (4 years)	1,800.00		1,800.00		-		1,800.00		Non Business
Zoos without dispensation - renewal plus veterinary fee (6 years)	2,535.00		2,535.00		-		2,535.00		Non Business
Pet Shops (1-3 years)									
New / Renewal	220.00		220.00		-		220.00		Non Business
Performing Animals Registration (3 years)									
New / Renewal	220.00		220.00		-		220.00		Non Business
Other									
Re-rating Fee (inspection + licence amendment)	115.00		115.00		-		115.00		Non Business
Inspection Fee	115.00		115.00		-		115.00		Non Business
Additional Activity	42.00		42.00		-		42.00		Non Business
Variation Fee (e.g amendment to licence)	25.00		25.00		-		25.00		Non Business
Franchise Licence	105.00		105.00		-		105.00		Non Business
Host Fee	125.00		125.00		-		125.00		Non Business
Skin Piercing									
Registration Fee - Per Person	138.96		138.96		-		138.96		Non Business
Premises	187.54		187.54		-		187.54		Non Business

## Environmental Services

Appendix B

All the highlighted areas are subjected reviewing seperately by ERS.

	2019/2020 Basic Charge £ p	2020/2021 Basic Charge £ p	VAT £ p	2020/2021 Total Charge £ p	VAT Status
<b>Health Certificates (Environmental Health)</b>					
Export of Food Products					
Issue of Certificate	45.00	45.00	-	45.00	Non Business
Issue of Repetitive Certificate	49.51	49.51	-	49.51	Non Business
Online Training Courses - Food Health & Safety	35.00	35.00	-	35.00	Non Business
Food Hygiene Rating - Requested Revisit	160.00	160.00	-	160.00	Non Business
<b>Dog Control (Release of an impounded Stray Dog)</b>					
Statutory Fee	25.00	25.00	-	25.00	Non business
Kennelling	18.04	20.00	-	20.00	Non business
Administration Fee	32.40	33.20	-	33.20	Non business
Delivery Charge (Optional return of dog to owner by the kennels)	47.83	49.00	9.80	58.79	Standard
<i>Note: The cost of veterinary treatment will be passed on in full to the dog owner. Owners in receipt of an income-related benefit shall only be charged for kennelling and</i>					
Dog Chipping - Standard*	16.16	16.55	3.31	19.86	Standard
Dog Chipping - Concessionary*	7.48	16.55	3.31	19.86	Standard
<b>Other Services</b>					
Radar keys	3.94	4.00	0.80	4.80	Standard
Public Sewer Searches	30.00	30.00	-	30.00	Non business
<b>Home Improvement Agency:</b>					
Agency Fees for Grant-aided Works up to £5,000	17% of cost	15% of cost			As Applicable
Agency Fees for balance of Grant-aided Works Above £5,000	14% of cost	15% of cost			As Applicable
Small Repairs Fee - Estimates quoted at £20 per hour plus VAT (if applicable) plus cost of materials used					As Applicable
Agency Fees for balance of Grant-aided Works Above £5,000	14% of cost	15% of cost			As Applicable
Small Repairs Fee - Estimates quoted at £20 per hour plus VAT (if applicable) plus cost of materials used					As Applicable



## Environmental Services

Appendix B

All the highlighted areas are subjected reviewing seperately by ERS.

	2019/2020		2020/2021		VAT		2020/2021		VAT Status
	Basic Charge £ p	Basic Charge £ p	Basic Charge £ p	Basic Charge £ p	£ p	£ p	Total Charge £ p		
<b>Services Rendered or Performed</b>									
Licence for Houses of Multiple Occupation - 3 year licence for Premises Application	262.00	262.00	-	-	-	-	262.00	Non business	
Serving a notice or order under the Housing Act 2004 Administrative and other expenses incurred by the service of notice or order	358.00	358.00	-	-	-	-	358.00	Non business	
Immigration Applications									
Report on Inspection of Dwelling	69.97	69.97	13.99	13.99	-	-	83.96	Standard	
Failure to install smoke or carbon monoxide alarms in rental property									
Failure of letting agent/property manager to belong to property redress scheme		5,000.00					5,000.00		
Civil Penalty		5,000.00					5,000.00		
Fees and Charges for Site licencing and enforcement of residential park homes and caravans									
Fee for depositing site rules	37.88	37.88	-	-	-	-	37.88	Non business	
Application for a new site licence									
Number of caravans									
<5	318.24	318.24	-	-	-	-	318.24	Non business	
between 6 and 24	428.64	428.64	-	-	-	-	428.64	Non business	
between 25 and 99	510.91	510.91	-	-	-	-	510.91	Non business	
between 100 and 199	592.09	592.09	-	-	-	-	592.09	Non business	
>200	675.44	675.44	-	-	-	-	675.44	Non business	
Annual Fee for existing site licence									
<5	266.28	266.28	-	-	-	-	266.28	Non business	
between 6 and 24	352.87	352.87	-	-	-	-	352.87	Non business	
between 25 and 99	440.55	440.55	-	-	-	-	440.55	Non business	
between 100 and 199	514.16	514.16	-	-	-	-	514.16	Non business	
>200	592.09	592.09	-	-	-	-	592.09	Non business	
Transfer/amendment of existing site licence									
Serving a notice under the Mobile Homes Act 2013	102.41	102.41	-	-	-	-	102.41	Non business	
Administrative and other expenses incurred by the service of notice or order									
							300.00		



## Environmental Services

Appendix B

	2019/2020 Basic Charge £ p	2020/2021 Basic Charge £ p	VAT £ p	2020/2021 Total Charge £ p	VAT Status
<b>Street Naming and Numbering</b>					
Change of an existing property name	59.00	60.50	-	60.50	Non Business
Allocating a name to a property or allocating a number to a named property	59.00	60.50	-	60.50	Non Business
Change of a commercial building address	59.00	60.50	-	60.50	Non Business
Change of street name at residents, developers or parish/town council request	353.40	362.25	-	362.25	Non Business
Plus additional charge per property/unit where consultation with existing residents is to be carried out by WODC	39.00	40.00	-	40.00	Non Business
Naming and numbering of a block of flats	176.50	180.90	-	180.90	Non Business
Naming and numbering of new properties including commercial buildings	59.00	60.50	-	60.50	Non Business
6 - 25 plots	499.30	511.80	-	511.80	Non Business
26 - 75 plots	776.60	796.00	-	796.00	Non Business
76 - 150 plots	1,109.50	1,137.25	-	1,137.25	Non Business
151 - 250 plots	1,386.90	1,421.55	-	1,421.55	Non Business
251 - 350 plots	1,664.30	1,705.90	-	1,705.90	Non Business
351 - 500 plots	1,941.60	1,990.15	-	1,990.15	Non Business
501 or more plots	2,219.00	2,274.50	-	2,274.50	Non Business
Additional charges where new street names are required:					
1 - 5 new street names	221.95	227.50	-	227.50	Non Business
6 - 10 new street names	443.80	454.90	-	454.90	Non Business
10 or more new street names	554.90	568.75	-	568.75	Non Business
Charge for a developer amending plans after naming and numbering has commenced					
	118.00	120.95	-	120.95	Non Business
Charges for preparing site location plans and supervising the installation of street nameplates					
1-4 Nameplates	185.74	190.40	38.08	228.48	Standard Rate
5-8 Nameplates	238.78	244.75	48.95	293.70	Standard Rate
9-12 Nameplates	291.82	299.10	59.82	358.91	Standard Rate
13-16 Nameplates	344.86	353.50	70.70	424.20	Standard Rate
17-20 Nameplates	398.00	407.95	81.59	489.54	Standard Rate
21-24 Nameplates	451.04	462.30	92.46	554.76	Standard Rate
25-28 Nameplates	504.08	516.70	103.34	620.04	Standard Rate
29+ Nameplates	530.60	543.85	108.77	652.61	Standard Rate

**Note:**

The charges above include all necessary administration, site visits to carry out existing address checks, establishing any new street names required and the publishing of the new addresses to relevant organisations

## Environmental Services

Appendix B

All the highlighted areas are subjected reviewing seperately by ERS.

Services Rendered or Performed	2019/2020 Basic Charge £ p	2020/2021 Basic Charge £ p	VAT £ p	2020/2021 Total Charge £ p	VAT Status
Pest Control - Domestic					
Rats & Mice (per course of treatment)	52.11	53.40	10.68	64.08	Standard
<i>Note: Pest Control for rats and mice will be charged at the survey rate for occupiers of domestic premises in receipt of an income-related benefit</i>	17.34	17.75	3.55	21.30	Standard
Wasps	50.04	51.30	10.26	61.56	Standard
Second & Subsequent wasps nests treated during the same visit	24.86	25.50	5.10	30.60	Standard
Other Insects	65.59	67.25	13.45	80.70	Standard
Other Insects - all following visits	34.98	35.85	7.17	43.03	Standard
Abortive Calls and Surveys	17.34	17.75	3.55	21.30	Standard
Pest Control - Commercial					
All pests (except wasps)	83.35	85.45	17.09	102.54	Standard
Wasps	83.35	85.45	17.09	102.54	Standard
Abortive Calls and Surveys	41.71	42.75	8.55	51.30	Standard
Private Water Supplies:					
Commercial Risk Assessment (per assessment)					Non Business
Hourly rate £43 (maximum £500)					Non Business
Small Domestic Supplies Risk Assessment (per assessment)					
Hourly rate of £43					
Water Quality Assessment					
Sampling (each visit)	100.00	100.00	-	100.00	Non Business
Investigation	100.00	100.00	-	100.00	Non Business
Granting an authorisation	100.00	100.00	-	100.00	Non Business
Analysing a sample					
Taken under Regulation 10	25.00	25.00	-	25.00	Non Business
Taken during Check monitoring	100.00	100.00	-	100.00	Non Business
Taken during Audit monitoring	500.00	500.00	-	500.00	Non Business

## Environmental Services

Appendix B

Services Rendered or Performed	2019/2020		2020/2021		VAT	2020/2021 Total Charge £ p	VAT Status
	Basic Charge £ p	Basic Charge £ p	Basic Charge £ p	Basic Charge £ p			
<b>Commercial &amp; Schedule 1 Waste (Refuse)</b>							
<b>Cost per collection</b>							
180 Litre Bin (Schedule 1 only)		4.92		4.92	-		
240 Litre Bin	6.43	6.59		6.59	-		Non Business
360 Litre Bin	9.92	10.17		10.17	-		Non Business
660 Litre Bin	12.93	13.25		13.25	-		Non Business
1,100 Litre Bin	18.32	18.78		18.78	-		Non Business
660 Litre Bin - Clinical	12.77	13.09		13.09	-		Non Business
<b>Annual once per week collection</b>							
180 Litre Bin (Schedule 1 only)		255.84		255.84	-		Non Business
240 Litre Bin	334.41	342.68		342.68	-		Non Business
360 Litre Bin	515.96	528.84		528.84	-		Non Business
660 Litre Bin	672.48	689.00		689.00	-		Non Business
1,100 Litre Bin	952.39	976.56		976.56	-		Non Business
660 Litre Bin - Clinical	664.06	680.68		680.68	-		Non Business
<b>Commercial &amp; Schedule 1 Waste (Recycling)</b>							
<b>Cost per collection</b>							
180 Litre Bin (Schedule 1 only)		3.21		3.21	-		Non Business
240 Litre Bin	4.20	4.31		4.31	-		Non Business
360 Litre Bin	6.51	6.67		6.67	-		Non Business
660 Litre Bin	9.00	9.23		9.23	-		Non Business
1,100 Litre Bin	12.78	13.10		13.10	-		Non Business
<b>Commercial &amp; Schedule 1 Waste (Food)</b>							
<b>23 Litre Caddy</b>							
140 Litre Bin	3.46	3.55		3.55	-		Standard
240 Litre Bin	4.30	4.41		4.41	-		Standard
360 Litre Bin	5.04	5.17		5.17	-		Standard
660 Litre Bin	5.92	6.07		6.07	-		Standard
660 Litre Bin	8.11	8.31		8.31	-		Standard

**These charges are net of VAT as per a change in HMRC policy but may be subject to future review**

## Environmental Services

Appendix B

Services Rendered or Performed	2019/2020	2020/2021	VAT	2020/2021	VAT Status
	Basic Charge £ p	Basic Charge £ p	£ p	Total Charge £ p	
*Pre paid plastic sacks - per sack (Refuse)	2.57	2.65	-	2.65	Non Business
*Pre paid stickers - per sticker (Refuse)	2.57	2.65	-	2.65	Non Business
*Pre paid plastic sacks - per sack (Recycling)	2.12	2.15	-	2.15	Non Business
*Pre paid stickers - per sticker (Recycling)	2.12	2.15	-	2.15	Non Business
<i>*Service to be available where wheeled bins are unsuitable</i>					
For Domestic use only:-					
Bulky household waste charges	94.35	96.70	-	96.70	Non Business
Contaminated bin					
Waste collection from commercial establishments (See page 12.17 for chargeable items)					
Green Waste Collection	30.00	30.75	-	30.75	Non-business
Recovery of Abandoned Trolleys (per trolley)	49.25	50.24	10.05	60.28	Standard

## Environmental Services

Appendix B

All the highlighted areas are subjected reviewing seperately by ERS.

### Services Rendered or Performed

#### Provision of Environmental Information

Pre-application meetings, written statements and enquiries made separately to Local Land Charge searches for environmental information. (Charge per hour, minimum 1 hr)

Note: *There is no charge for locating, retrieving or extracting environmental information, or for: Information contained in the public register we hold, lists of information or examining information at the Council's offices. No charge will be made in respect of simple telephone requests by students in full time education.*

*The Charges for Environmental Information not covered above essentially cover:*

*Reproduction of documents, 10p per A4 sheet*

*Postage and other forms of transmission e.g. fax at cost*

*Staff time - if information is to be created for the purpose of the request (i.e. outside the EIR)*

*then the charge is at an hourly rate in accordance with the Council's Annual Budget Book and Charging Policy.*

*The hourly charge for 2012/13 is £73.46*

*The Policy and charges are under review and may be revised*

Land Contamination Enquiry (Officer's time) ( Charge per hr, minimum 1 hr)

Factual Statements (Charge per hr, minimum 1 hr)

	2019/2020 Basic Charge £ p	2020/2021 Basic Charge £ p	VAT £ p	2020/2021 Total Charge £ p	VAT Status
	68.58	69.95	13.99	83.94	Standard
	68.58	69.95	13.99	83.94	Standard
	68.58	69.95	13.99	83.94	Standard

## Environmental Services

Appendix B

All the highlighted areas are subjected reviewing seperately by ERS.

	2019/2020 Basic Charge £ p	2020/2021 Basic Charge £ p	VAT £ p	2020/2021 Total Charge £ p	VAT Status
<b>Penalty Notices</b>					
Fine for Dog Fouling	50.00	50.00	-	50.00	Non business
statutory fee					
<b>Parking enforcement pending introduction of Civil Parking Enforcement (currently scheduled for July 2009)</b>					
Operational Guidance to Local Authorities: Parking Policy and enforcement Department for Transport. Traffic Management Act 2004					
Higher Level Contravention paid after service of charge certificate	105.00	105.00	-	105.00	Non-business
Higher level contravention paid after 14 days but before service of charge certificate	70.00	70.00	-	70.00	Non-business
Higher level contravention paid within 14 days	35.00	35.00	-	35.00	Non-business
Lower Level Contravention paid after service of charge certificate	75.00	75.00	-	75.00	Non-business
Lower level contravention paid within 14 days	50.00	50.00	-	50.00	Non-business
Lower level contravention paid within 14 days	25.00	25.00	-	25.00	Non-business
Nuisance parking Fixed penalty notices (FPN's) If paid within 14 days	100.00	100.00	-	100.00	Non-business
	75.00	75.00	-	75.00	Non-business
Abandoned vehicles Fixed penalty notices (FPN's) If paid within 14 days	200.00	200.00	-	200.00	Non-business
	150.00	150.00	-	150.00	Non-business

## Environmental Services

Appendix B

All the highlighted areas are subjected reviewing separately by ERS.

### Penalty Notices (continued)

		2019/2020 Basic Charge £ p	2020/2021 Basic Charge £ p	VAT £ p	2020/2021 Total Charge £ p	VAT Status
Depositing litter	Fixed penalty notices (FPN's) If paid within 14 days	80.00 60.00	80.00 60.00	- -	80.00 60.00	Non-business Non-business
Graffiti & Fly-posting	Fixed penalty notices (FPN's) If paid within 14 days	80.00 60.00	80.00 60.00	- -	80.00 60.00	Non-business Non-business
Unauthorised distribution of free printed matter	Fixed penalty notices (FPN's) If paid within 14 days	80.00 60.00	80.00 60.00	- -	80.00 60.00	Non-business Non-business
Failure to comply with a waste receptacles notice	Fixed penalty notices (FPN's) If paid within 14 days	80.00 60.00	80.00 60.00	- -	80.00 60.00	Non-business Non-business
Failure to comply with a street litter control notice	Fixed penalty notices (FPN's) If paid within 14 days	110.00 83.00	110.00 83.00	- -	110.00 83.00	Non-business Non-business
Failure to comply with a litter clearing notice	Fixed penalty notices (FPN's) If paid within 14 days	110.00 83.00	110.00 83.00	- -	110.00 83.00	Non-business Non-business
Failure to produce waste documents	Fixed penalty notices (FPN's) If paid within 14 days	300.00 180.00	300.00 180.00	- -	300.00 180.00	Non-business Non-business
Failure to produce authority to transport waste	Fixed penalty notices (FPN's) If paid within 14 days	300.00 180.00	300.00 180.00	- -	300.00 180.00	Non-business Non-business
Smoking in smoke free premises or work vehicles	Fixed penalty notices (FPN's) If paid within 14 days	50.00 30.00	50.00 30.00	- -	50.00 30.00	Non-business Non-business
Failure to display no smoking signs	Fixed penalty notices (FPN's) If paid within 14 days	200.00 150.00	200.00 150.00	- -	200.00 150.00	Non-business Non-business

## Bulky Household Waste Collection Service

Appendix B

	2019/2020 Basic Charge £ p	2020/2021 Basic Charge £ p	VAT £ p	2020/2021 Total Charge £ p	VAT Status
<b>Normal Items</b>					
Normal Household items*					
Up to 3 items	27.00	27.68	-	27.68	Non business
Each additional item with a limit of up to two additional items	5.70	9.22	-	9.22	Non business
Please refer to <a href="http://www.Westoxon.gov.uk">www.Westoxon.gov.uk</a> for the up to date list of items acceptable.					
<b>Non - standard household items</b>					
Non - standard household items	27.00	27.68	-	27.68	

Please refer to [www.Westoxon.gov.uk](http://www.Westoxon.gov.uk) for the up to date list of items acceptable.



## Building Regulation Charges

Appendix B

All the highlighted areas are subjected reviewing seperately by ERS.

**Table A - New Dwellings**

Number of Dwellings	Charge (excl. VAT)	Charge (incl VAT)
1	570.83	685.00
2 +	POA	POA

Please note that projects where more than 6 dwellings are proposed will be calculated on an individual basis

**Table B - Domestic and Commercial Extensions to a single building**

Category	Description	Total Charge (Exc VAT)	Total Charge (Inc VAT)	Regularisation (+50%)*
1	Garage 30m2 to 60m2	279.17	335.00	418.76
2	Garage conversion to habitable accommodation	209.17	251.00	313.76
3	Extension 1m2 to 20m2	431.67	518.00	647.51
4	Extension 21m2 to 60m2	570.83	685.00	856.26
5	Extension 61m2 to 100m2	717.50	861.00	1,076.25
6	Extension over 100m2	Calculated on individual basis		Based on cost of works + 50%
7	Loft conversion 1m2 to 100m2	556.67	668.00	835.01
8	Loft conversion over 100m2	Calculated on individual basis		Based on cost of works + 50%
15	Electrical installations if not using a competent.electrical installer	428.85	514.62	643.28

**Table C - All Other Work**

Category	Description	Total Charge (Exc VAT)	Total Charge (Inc VAT)	Regularisation (+50%)
1	Internal alts £1 to £1,000	104.17	125.00	156.25
2	Internal alts £1,001 to £5,000	209.17	251.00	313.76
3	Internal alts £5,001 to £10,000	278.33	334.00	417.50
4	Internal alts £10,001 to £20,000	383.33	460.00	575.00
5	Internal alts £20,001 to £30,000	543.33	652.00	815.00
6	Internal alts £30,001 to £40,000	662.50	795.00	993.75
7	Internal alts £40,001 to £50,000	765.83	919.00	1,148.75
8	Internal alts £50,001 to £60,000	940.00	1,128.00	1,410.00
9	Internal alts £60,001 to £70,000	1,010.00	1,212.00	1,515.00
10	Internal alts £70,001 to £80,000	1,114.17	1,337.00	1,671.26
11	Internal alts over £80,000	Calculated on an individual basis		Based on cost of works + 50%
12	Up to 8 new windows installed by non FENSA opp.	104.17	125.00	Based on cost of works + 50%
13	Over 8 new windows installed by non FENSA opp	negotiated		negotiated

**Table D - Miscellaneous**

Other relevant services not covered by the previous tables may be undertaken on a "cost recovery" basis. The following are examples of the additional services which the Council may provide:

- Provision of Completion Certificates (eg.where requested more than six months after Completion of building work)
- Advisory work in connection with i) demolition of buildings and ii) dangerous structures.



Scheme	2019/20 Base Budget	c/f from 2018/19	Revised Schemes	New (unapproved)	Total Budget 19/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	Total future years £
Parish Council Loans Scheme		200,000			200,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	0
IT Provision - Systems & Strategy	100,000	120,730			220,730											1,000,000
Deployment of High Speed Broadband	0	3,200,000			3,200,000											0
Financial Management System (Agresso)		21,100			21,100											0
Council Buildings Maintenance Programme	200,000	200,000			400,000	125,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	1,925,000
IT Equipment - PCs, Copiers etc	40,000	5,569			24,569	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	400,000
New Cannon Printer - planning					21,000	606,800	606,800	606,800	606,800	606,800	606,800	606,800	606,800	606,800	606,800	6,068,000
Improvement Grants/Disabled Facilities Grants	606,800	31,988			638,788											0
Vehicle & Plant Renewal		434,000			434,000											0
Flood Prevention Works		101,570			101,570											0
Community Grants Fund	200,000	464,433			664,433	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	2,000,000
Chipping Norton LC Provision of ATP		123,510			123,510											0
Waste and Recycling Vehicles		24,060			24,060											0
Mortgage support scheme		500,000			500,000											0
Affordable Housing		200,000			200,000											0
Witney ATP refurbishment project		78,530			78,530											0
Raleigh Crescent Play Area (s.106)		75,000			75,000											0
Carterton Leisure Centre Phase 2 (18/19 budget)	5,000,000	-4,275,362	3,589,362		7,314,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,500,000
Electric vehicle recharging points	150,000	250,000			400,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,500,000
Loan to Cotswold Housing Association	10,000,000				10,000,000											0
Housing Association				4,400,000	4,400,000											0
Replacement dog and litter bins	35,000	18,000			53,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	120,000
Weighbridge at Bulking Station	25,000				25,000					25,000					25,000	50,000
Replacement Street Sweepers	200,000				200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	2,000,000
Ubico Fleet - Replace Vehicle Hire Costs	1,080,000				572,000	508,000	200,000	200,000	200,000	1,080,000	200,000	200,000	200,000	200,000	200,000	1,588,000
In-cab technology	40,000			100,000	140,000					40,000						40,000
Shop Mobility - Replacement stock		10,000			10,000					10,000					10,000	20,000
CCTV upgrading	100,000	10,000			110,000	100,000	100,000									200,000
Carterton Swinbrook Public Art			10,000		10,000											40,000
Chipping Norton Creative Project			10,000		10,000	20,000	20,000									40,000
Chipping Norton Sport Hall Floor			50,000		50,000	25,000	20,000									55,000
House Purchase (homelessness)			250,000		250,000											0
Economic Development Site Acquisition				4,500,000	4,500,000											0
Madley Park Playing Field project			159,000		159,000											0
<b>Provision for new capital investment</b>						0	0									0
Car park capacity improvement					0											3,000,000
New environmental services depot					0			3,000,000								6,500,000
Replacement waste and recycling fleet					0			2,000,000	4,500,000							0
Replacement waste containers					0											0
(linked to possible service change)					0											0
Leisure facilities in Witney (Windrush Leisure Centre)					0					10,000,000						10,000,000
Unicorn CPO purchase provision					0	350,000	350,000									700,000
Town Centre Shop building renovation project					0	75,000										75,000
	17,776,800	4,793,128	4,068,362	8,389,410	35,027,700	2,511,800	1,998,800	1,518,800	6,508,800	17,163,800	1,508,800	1,508,800	1,508,800	1,508,800	1,543,800	37,281,000

Capital Programme - 2020/21 to 2029/30

Appendix C

Capital Financing	2019/20 Base Budget	c/f from 2018/19	Revised Schemes	New (unapproved)	Total Budget 19/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	Total future years £
Revenue Contributions	540,000				540,000	465,000	540,000	540,000	540,000	540,000	540,000	540,000	540,000	540,000	540,000	5,325,000
Earmarked Reserves		1,600,000	0		1,600,000											0
External Contributions:																
Environment Agency		101,570			101,570											0
Broadband (50% external contribution)		1,600,000			1,600,000											0
PDG					0											0
S106 contributions		198,510	51,360		249,870	112,000	40,000	10,000								162,000
Various funding for Madley PK Playing Field Proj			127,640		127,640											
Football Foundation Grant (toward Witney ATP)		78,530	0	-78,530	0											0
External Borrowing	16,530,000	-997,362	3,589,362	8,492,000	27,614,000	803,000	362,000	362,000	5,362,000	16,017,000	362,000	362,000	362,000	362,000	397,000	24,751,000
OCC Better Care Grant Funding (for DFGs)	606,800	31,988			638,788	606,800	606,800	606,800	606,800	606,800	606,800	606,800	606,800	606,800	606,800	6,068,000
Capital Receipts					0											
Affordable Housing - Capital Receipts	100,000	700,000			700,000	525,000	450,000									975,000
Capital Receipts		1,479,892	300,000	-24,060	1,855,832											
	17,776,800	4,793,128	4,068,362	8,389,410	35,027,700	2,511,800	1,998,800	1,518,800	6,508,800	17,163,800	1,508,800	1,508,800	1,508,800	1,508,800	1,543,800	37,281,000